

University Libraries – Key Contacts and Information

Flashcards are required for entry into the building from 11:00 pm through 7:00 am Sunday through Friday during the semester, so plan accordingly.

Flashcards are also required for printing - \$.07 per page for B&W printing and \$.15 for color printing.

Service Points in the University Library

1st floor

Reference Desk (330) 672-3150

- This is where users get assistance with library services and resources. Research assistance is available here on a drop-in and scheduled basis. The Reference Desk is the first choice for student referrals. For hours, see www.library.kent.edu/hours.

Circulation Desk (330) 672-7905

- This is where users can check out and return materials and obtain materials held on reserve for individual courses. This desk is also a good contact for building problems. Service is available whenever the building is open.

Computer Lab / Help Desk (330) 672-4357

- Assistance with the computers in the first floor computer lab, student accounts, and personal computers. This lab is managed by Information Services. For hours, see www.library.kent.edu/hours.

2nd floor

Information Desk (330) 672-2177

- This desk provides assistance with the microform collection, the Presentation Practice Room, and directional assistance for the second floor. For hours, see www.library.kent.edu/hours.

4th floor

Writing Commons (330-672-1787)

--Writing assistance for all students is available here. For hours, see www.kent.edu/writingcommons.

12th floor

Special Collections and Archives (330) 672-2270

- This is where users go to access the most unique materials in University Libraries, including primary source collections, the May 4th Collection, and the university archives. For hours, see www.library.kent.edu/hours.

Key Contacts

Subject Librarian for Mathematics: Julie Gedeon (330) 672-1886 jgedeon@kent.edu

Building Curator: Mark Pike (330) 672-1841 jmpike@kent.edu

Lost & Found: turn in found materials or direct students looking for lost items to the Circulation Desk, 1st floor.

Security: contact Campus Police (911) when dealing with a disruptive person, medical emergency, or any suspicious situation. Advise Circulation Desk (27905) when such a call has been placed if at all possible.

Restrooms

Men & women's restrooms are in the basement, 2nd and 3rd floors.

Other men's: 4th, 6th, 8th, 10th

Other women's: 5th, 7th, 9th