

In step 2: Assignment Access Options:

Select Students must take assignment as soon as it is available

The screenshot shows the ALEKS interface for configuring an assignment. It is divided into two main sections: 'STEP 2: Advanced Options' and 'STEP 3: Grading Scale'.

STEP 2: Advanced Options

- Prevent automatic assessments: the same day
- Assign to entire class
- Assign to specific student(s)

Assignment Access Options: [Learn more](#)

- Students choose when to start assignment after it is available
 - Require Password: [Show password](#)
10 characters max.
- Students must take assignment as soon as it is available

STEP 3: Grading Scale

To change the grading scale, drag the green bars to the desired percentages. Type in new grading terms to replace the letter grades, as needed.
(As the Assessment is completed, results are tallied using blue bars.)

NOTE: To view student grades once this Assessment is completed, select the Assessment from the gradebook, click on the "view assignment gradebook" link, and view the Student Scores report.

Score in percent

Display Options:

- Do not show letter grades on reports
- Show letter grades on instructor reports only