

## How to set initial assessment to anywhere

1. Login to your account, select a class section.

The screenshot shows the ALEKS Instructor Dashboard for Mary Kellermann. The top navigation bar includes 'INSTRUCTOR' (selected), 'CLASS', and 'STUDENT'. The 'INSTRUCTOR' dropdown shows 'Kellermann, Mary, Inst.'. The dashboard features several sections: 'Instructor Information' (Last Login Date: 08/20/2019, Email: kellerma@math.kent.edu, Total Students: 93, Total Classes: 9), 'Recently Viewed Classes' (a table with columns for class name and number of students), 'Announcements' (a message about new submission settings), 'Students Not Recently Logged In', 'Avg. Progress by Course Product', and 'Avg. Progress by Class'. A blue arrow points from the 'Recently Viewed Classes' table to the 'Announcements' section.

Class Name	# of Students
Math 00022n - 101 H2 Sp19	37
Math 00021n - 101 H2 Sp19	4
Math 00020n - 101 H2 Sp19	1
Math 00023n - 021 OL SP19	4
Math 00022n - 001 H1 SP19	40
Math 00022n - 021 OL SP19	2

2. Click on **Class Administration** upper left, then click on the first link: **Class Summary**

The screenshot shows the ALEKS Class Administration page for the class 'Math 00022n - 101 H2 Sp19'. The 'CLASS ADMINISTRATION' menu is expanded, showing options like 'Class Summary', 'Duplicate Class', 'Share Class Access', and 'Student Groups'. A blue arrow points to 'Class Summary'. Below the menu, there is a 'Class Summary' card with details: Class Code: Y6QM-QV4JEN, Course Product: Beginning Algebra, Class Duration: 06/08/18 - 06/30/20, Instructor: Inst. Mary Kellermann. A circular progress chart shows 190 of 256 topics mastered. A 'Ready to Learn' bar is visible at the bottom.

CLASS	STUDENTS	CLASS TOOLS
<ul style="list-style-type: none"><li>» Class Summary</li><li>» Duplicate Class</li><li>» Share Class Access</li><li>» Student Groups</li></ul>	<ul style="list-style-type: none"><li>» Class Roster</li></ul>	<ul style="list-style-type: none"><li>» Calendar</li><li>» Forum</li><li>» Resources</li><li>» Student View</li></ul>

3. Then go to Class Options, Right Column and Select edit (the pencil).

FlashLine Login | ALEKS - Kent State University

www-awn.aleks.com/alekscgi/x/!sl.exe/!o\_u-IgNslkasNW8D8A9PVVfpVDgzTeVntF2TQThNq3Fzw5WG\_BdtPMQsKyRp8wr5AkkX54CvqFncAGWN5t2HtDehN2QWHbAfqqoKsp...

Class Administration | Gradebook | Reports | Assignments | QuickTables

Class Code: Y6QM-Q-V4JEN CLASS TOOLS

### Math 00022n - 101 H2 Sp19 - Class Summary

**Class Information**

Basic Information [/ Edit](#) Class Code: Y6QM-Q-V4JEN

Instructor: **Inst. Kellermann**

Name: **Math 00022n**

Section: **101 H2 Sp19**

Course Product: **Beginning Algebra**

Start Date: **06/08/2018**

End Date: **06/30/2020**

Archival Settings: **Do not archive after class end date.**

Subscription Length: **Higher-Ed half-semester license (9 weeks)**

Settings

Incoming Student Options: **New Initial Knowledge Check - Students are given an Initial Knowledge Check. No progress carries over**

Exception

Unenrolled Students: **Hide**

**What's Next:**

- Explore the Student View
- Download the Getting Started Checklist (PDF)
- View Resources and FDOC Materials
- Access the ALEKS Training Center
- Download the Quick Start Guide
- Identify visually impaired students on Student Account Summary page

**Syllabus**

View Syllabus: [HTML PDF](#)

**Class Options** [/ Edit](#)

Access Options

Student Enrollment Status: **Open**

Class Access: **Regular**

Archived Status: **Not archived**

4. Scroll Down to Student Knowledge Check Options, then check **Anywhere** for the Initial Knowledge Check Location

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www-awn.aleks.com/alekscgi/x/!sl.exe/!o\_u-IgNslkasNW8D8A9PVVfpVDgzTeVntF2TQThNq3Fzw5WG\_BdtPMQsKyRp8wr5AkkX54CvqFncAGWN5t2HtDehN2QWHbAfqqoKsp...

Class Code: Y6QM-Q-V4JEN CLASS TOOLS

Allow access to this Class Forum

By using the Class Forum, students may access external website links from within ALEKS, added at the discretion of the instructor or administrator. We encourage you to review the privacy policies of each website you visit and use.

**Learning Options**

- On first encounter with a topic, show learning page first before problems
- Show learning resources on problem page
- Show Send Message to Instructor button inside learning mode

**Student Knowledge Check Options**

**Initial Knowledge Check Location**

Anywhere  At the Institution (An administrator must set an IP address under the Institution Settings)

**Other Knowledge Check Location**

Anywhere  At the Institution (An administrator must set an IP address under the Institution Settings)

**Progress Knowledge Check Delay Window**

24 Hours

**Learning Pie Completion Knowledge Checks**

Disable automatic Progress and Goal Completion Knowledge Checks when students reach 100% Pie Completion  
Note: Excludes Objective Completion and Instructor Assigned Knowledge Checks

**eBook Access during Knowledge Checks**

Disabled  Enabled

**Worksheet Options**

## 5. Then Scroll to bottom and Select Save!

The screenshot shows a web browser window with the URL [www-awn.aleks.com/alekscgi/x/!sl.exe/1o\\_u-!gNslkasNW8D8A9PVVfpVDgzTeVNTf2TQThNq3Fzw5WG\\_BdtPMQsKyRp8wr5AkkXS4CvqFncAGWN5t2HtDehN2QWHbAfqqoKsp...](http://www-awn.aleks.com/alekscgi/x/!sl.exe/1o_u-!gNslkasNW8D8A9PVVfpVDgzTeVNTf2TQThNq3Fzw5WG_BdtPMQsKyRp8wr5AkkXS4CvqFncAGWN5t2HtDehN2QWHbAfqqoKsp...). The page displays settings for a class with code Y6QMQ-V4JEN. The 'Worksheet Options' section is expanded, showing the following settings:

- Learning Pie Completion Knowledge Checks**
  - Disable automatic Progress and Goal Completion Knowledge Checks when students reach 100% Pie Completion  
Note: Excludes Objective Completion and Instructor Assigned Knowledge Checks
- eBook Access during Knowledge Checks**
  - Disabled  Enabled
- Worksheet Options**
  - Content**
    - 16 Review Questions
    - 12 Review Questions + 4 Ready to Learn Questions
    - Select your own worksheet combination (Worksheets must have at least 1 question):
      - Review Questions: [dropdown]
      - Ready to Learn Questions: [dropdown]
  - Notification**
    - Automatically send me messages with answers to worksheets
  - Access**
    - Remind students to print a worksheet before exiting ALEKS
    - Allow students access to their worksheet answers

At the bottom of the settings area, there are two buttons: a green 'Save' button and a blue 'Cancel' button. A large blue arrow points from the left towards the 'Save' button.

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11:19 AM  
4/28/2020