

Advance Mode, click on instructor name, go to home tab, select archive options.

The screenshot displays the ALEKS Instructor Module interface for Kent State University. The browser address bar shows the URL: <https://secure.aleks.com/alekscgi/x/!sl.exe/!xcl1UBsYwB2Ewjw2tqH0OL18D7zyRLuMb7sYQwRGrbt>. The page title is "ALEKS® Instructor Module".

At the top right, there are navigation links: "Student View", "Course Forum", "Inbox", "Use Basic IM-2", and "Sign Out". Below these are "ALEKS Community", "ALEKS Training", and "Good Morning, Inst. Kellermann".

The main content area is divided into two columns of folders. The left column, under "Inst. Kellermann", includes:

- Pre-Algebra / Math 10020 - 009 H1 S13
- Beginning Algebra / Math 10021- Basic Algebra I - 009 H1 S13
- Beginning Algebra / Math 10022 - Basic Algebra II - 009 H1 S13
- Intermediate Algebra / Math 10023 - Basic Algebra III - 009 H1 S13
- College Algebra / Math 10024 - Basic Algebra IV - 009 H1 S13
- Archived Classes

The right column includes:

- Pre-Algebra / Math 10020 - 009 H1 S13
- Beginning Algebra / Math 10021- Basic Algebra I - 009 H1 S13
- Beginning Algebra / Math 10022 - Basic Algebra II - 009 H1 S13
- Intermediate Algebra / Math 10023 - Basic Algebra III - 009 H1 S13
- College Algebra / Math 10024 - Basic Algebra IV - 009 H1 S13
- Archived Classes

Below the folders is a "Home" tab with a sub-menu containing "Edit Instructor", "New Course", "Cleanup Tool", and "Instructor Resources". Under "Instructor Resources" are "Instructor", "Course", "Students", and "Resources".

The main content area is titled "Instructor Resources: Kent State University". It features a section "Introducing the new Advanced IM-2" with a welcome message and instructions on navigating the interface. A small screenshot of the ALEKS interface illustrates the steps: 1. Select a folder (Folder Navigator), 2. Select a tab & action (Actions Panel), and 3. Webpage appears here.

On the right side, there is an "Instructor Resources" section with links to "Teaching with ALEKS", "ALEKS Community", "User Guides", and "Instructor Training Center". Below this is a "Support" section with a message about consulting the "Support F.A.Q." or contacting "ALEKS customer Support".

At the bottom, there is a "Suggestion Box" with the text "Tell us how we can make your Instructor Module easier for you to use." and a "Send" button.

The Windows taskbar at the bottom shows the time as 9:33 AM and includes icons for "Inbox - kellerma@m...", "Write: Archive Old Cl...", "ALEKS - Kent State U...", and "https://by2prd0811.o...".

Select which classes to archive.

Archive Options

January 14, 2013
No course chosen

Check the box next to the instructor or class you want to archive. Uncheck the box next to the instructor or class you want to unarchive. Click on the "Save" button to save your changes.

[Reset All](#) | [Cancel Edit Archive](#)

Save

▼ Inst. Kellermann's classes

- Math 10020 - 009 H1 S13 / Pre-Algebra
- Math 10021- Basic Algebra I - 009 H1 S13 / Beginning Algebra
- Math 10022 - Basic Algebra II - 009 H1 S13 / Beginning Alge...
- Math 10023 - Basic Algebra III - 009 H1 S13 / Intermediate A...
- Math 10024 - Basic Algebra IV - 009 H1 S13 / College Algebra

Class Name	Archive Instructors	Archive Classes
Archived Classes show hide		
Math 10020 - 000 F11 / Pre-Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10020 - 005 H1 F12 / Pre-Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10020 - 155 H2 F12 / Pre-Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 005 H1 F12 / Beginning Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 006 H1 SP12 / Beginning Algebr...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 010 Sum1 2012 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 109 H2 S13 / Beginning Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 154 R SP12 / Beginning Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - 155 H2 F12 / Beginning Algebra	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10021- Basic Algebra I - Test Course For Dan Thomas / B...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 005 H1 F12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 006 H1 SP12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 010 Sum1 2012 / Beginning Al...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 024 OL SP12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 025 OL F12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 105 H2 F12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 106 H2 SP12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 109 H2 S13 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10022 - Basic Algebra II - 154 R SP12 / Beginning Alge...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10023 - Basic Algebra III - 005 H1 F12 / Intermediate A...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10023 - Basic Algebra III - 006 H1 SP12 / Intermediate ...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10023 - Basic Algebra III - 010 Sum1 2012 / Intermediat...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10023 - Basic Algebra III - 025 OL F12 / Intermediate A...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Math 10023 - Basic Algebra III - 044 OL SP12 / Intermediate ...	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Windows taskbar: 9:39 AM, ALEKS - Kent State U..., https://by2prd0811.o...

Don't forget to hit save.

The screenshot shows a web browser window with the URL <https://secure.aleks.com/alekscgi/v/1sl.exe/1xc1UBsYwB2Ewjv2tqH0OL18D7zyRLuMb7sYQwRgbs>. The page title is "Kent State University Flashline" and the browser tab is "ALEKS - Kent State University".

The main content area displays a list of algebra courses, each with a checkbox in the right margin. The courses are:

- Math 10021- Basic Algebra I - 005 H1 F12 / Beginning Algebra
- Math 10021- Basic Algebra I - 006 H1 SP12 / Beginning Algebr...
- Math 10021- Basic Algebra I - 010 Sum1 2012 / Beginning Alge...
- Math 10021- Basic Algebra I - 109 H2 S13 / Beginning Algebra
- Math 10021- Basic Algebra I - 154 R SP12 / Beginning Algebra
- Math 10021- Basic Algebra I - 155 H2 F12 / Beginning Algebra
- Math 10021- Basic Algebra I - Test Course For Dan Thomas / B...
- Math 10022 - Basic Algebra II - 005 H1 F12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 006 H1 SP12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 010 Sum1 2012 / Beginning Al...
- Math 10022 - Basic Algebra II - 024 OL SP12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 025 OL F12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 105 H2 F12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 106 H2 SP12 / Beginning Alge...
- Math 10022 - Basic Algebra II - 109 H2 S13 / Beginning Alge...
- Math 10022 - Basic Algebra II - 154 R SP12 / Beginning Alge...
- Math 10023 - Basic Algebra III - 005 H1 F12 / Intermediate A...
- Math 10023 - Basic Algebra III - 006 H1 SP12 / Intermediate ...
- Math 10023 - Basic Algebra III - 010 Sum1 2012 / Intermediat...
- Math 10023 - Basic Algebra III - 025 OL F12 / Intermediate A...
- Math 10023 - Basic Algebra III - 044 OL SP12 / Intermediate ...
- Math 10023 - Basic Algebra III - 105 H2 F12 / Intermediate A...
- Math 10023 - Basic Algebra III - 106 H2 SP12 / Intermediate ...
- Math 10023 - Basic Algebra III - 109 H2 S13 / Intermediate A...
- Math 10023 - Basic Algebra III - 154 R SP12 / Intermediate A...
- Math 10024 - Basic Algebra IV - 005 H1 F12 / College Algebra
- Math 10024 - Basic Algebra IV - 006 H1 SP12 / College Algebr...
- Math 10024 - Basic Algebra IV - 010 Sum1 2012 / College Alge...
- Math 10024 - Basic Algebra IV - 105 H2 F12 / College Algebra
- Math 10024 - Basic Algebra IV - 106 H2 SP12 / College Algebr...
- Math 10024 - Basic Algebra IV - 109 H2 S13 / College Algebra
- Math 10024 - Basic Algebra IV - 154 R SP12 / College Algebra

At the bottom of the list, there are two columns: "Archive Instructors" and "Archive Classes". A red asterisk indicates a change made. A green "Save" button is located below these columns.

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The Windows taskbar at the bottom shows the following open applications: "Inbox - kellerma@m...", "Write: Archive Old Cl...", "ALEKS - Kent State U...", "https://by2prd0811.o...", and "How to archive aleks...". The system clock shows 9:41 AM.

You have saved successfully message should appear. Click on a class to continue.

The screenshot shows the ALEKS Instructor Module interface. At the top, there is a navigation bar with links for Student View, Course Forum, Inbox, Use Basic IM-2, and Sign Out. Below this, the ALEKS logo and 'Instructor Module' are displayed. A sidebar on the left shows a tree view of the instructor's classes, including Pre-Algebra, Beginning Algebra, Intermediate Algebra, and College Algebra. The main content area is titled 'Archive Options: Kent State University' and features a yellow success message: 'Your changes have been saved successfully.' A date box shows 'January 14, 2013' and a note 'No course chosen'. Below the message, there is a section for 'Archive Options' with instructions: 'Check the box next to the instructor or class you want to archive. Uncheck the box next to the instructor or class you want to unarchive. Click on the "Save" button to save your changes.' A 'Save' button is visible. At the bottom, there is a table with two columns: 'Archive Instructors' and 'Archive Classes'. The table lists 'Inst. Kellermann's classes' with checkboxes for each class: Math 10020 - 009 H1 S13 / Pre-Algebra, Math 10021 - Basic Algebra I - 009 H1 S13 / Beginning Algebra, Math 10022 - Basic Algebra II - 009 H1 S13 / Beginning Alge..., Math 10023 - Basic Algebra III - 009 H1 S13 / Intermediate A..., and Math 10024 - Basic Algebra IV - 009 H1 S13 / College Algebra.

Home

Edit Instructor | New Course | Cleanup Tool | Instructor Resources

Archive Options

Instructor | Course | Students | Resources

Archive Options: Kent State University

✓ Your changes have been saved successfully.

January 14, 2013
No course chosen

Archive Options

Check the box next to the instructor or class you want to archive. Uncheck the box next to the instructor or class you want to unarchive. Click on the "Save" button to save your changes.

Reset All | Cancel Edit Archive

Save

Archive Instructors	Archive Classes
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

▼ Inst. Kellermann's classes

- Math 10020 - 009 H1 S13 / Pre-Algebra
- Math 10021 - Basic Algebra I - 009 H1 S13 / Beginning Algebra
- Math 10022 - Basic Algebra II - 009 H1 S13 / Beginning Alge...
- Math 10023 - Basic Algebra III - 009 H1 S13 / Intermediate A...
- Math 10024 - Basic Algebra IV - 009 H1 S13 / College Algebra